U.S. REPRESENTATIVE DEREK KILMER (WA-06)

SERVICE ACADEMY NOMINATION APPLICATION

2017

Please read the entire packet before completing the application.

If you have any questions regarding this application, feel free to contact Eric Williams at eric.williams@mail.house.gov or (253) 272-3515

Please note that the deadline for submitting a completed application to our Tacoma office is

Friday November 17th, 2017 at 5:00PM PST

Please remember that you should apply for a nomination to both your US Senators and your Member of Congress. Each office has a different academy nomination process.

DEREK KILMER
6TH DISTRICT, WASHINGTON

COMMITTEE ON APPROPRIATIONS

COMMERCE, JUSTICE, SCIENCE,
AND RELATED AGENCIES SUBCOMMITTEE

INTERIOR, ENVIROMENT,
AND RELATED AGENCIES SUBCOMMITTEE

Congress of the United States
House of Representatives
Washington, DC 20515-4706

OFFICES:
1520 LONGWORTH OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-5916

950 PACIFIC AVENUE
SUITE 1230
TACOMA, WA 98402
(253) 272-3515

345 6TH STREET
SUITE 500
BREMERTON, WA 98337
(360) 373-9725

WWW.KILMER.HOUSE.GOV

Dear Applicant,

It is my distinct honor to nominate several outstanding young men and women to the United States Service Academies every year. The academies offer an outstanding opportunity to receive a top-tier education while gaining the necessary skills to prepare you to assume the highest responsibilities of command, citizenship, and government. Please read this packet thoroughly to ensure that you have all the information necessary to receive the consideration you deserve in your application for appointment.

I am able to nominate to four service academies: the U.S. Naval Academy at Annapolis, MD; the U.S. Military Academy at West Point, NY; the U.S. Air Force Academy at Colorado Springs, CO; and the U.S. Merchant Marine Academy at Kings Point, NY. The U.S. Coast Guard Academy at New London, CT does not require a nomination.

You should make sure to request a nomination from your member of Congress and both of your U.S. Senators. You may also be qualified for additional nominations and are encouraged to seek them out by visiting the Service Academies' websites. Your academic performance, leadership potential, strength of character, and established athletic ability are all important factors in determining your qualifications as an academy applicant. Successful nominees are very often ranked in the top 20% of their class and have been dedicated in their service to their schools and the communities in which they live.

In order to be considered for nomination, you should submit your completed nomination package to one of my district offices no later than **November 17, 2017**. Please read this entire packet before submitting your nomination package.

If you meet the qualifications you will be scheduled for an interview with a panel of retired and active-duty military officers from the district. After reviewing the nomination packages and interviewing all the candidates, the panel will submit their recommendations. I will then nominate the most qualified candidates for appointment to the academies.

If there are extenuating circumstances that merit special attention by my office, please contact my staff for guidance. All information concerning these circumstances must be relayed no later than **November 17, 2017**.

Please do not send any materials to my Washington, D.C. office as it may not be forwarded to my district offices in time to meet the deadline.

Sincerely,

Derek Kilmer
Member of Congress

U.S. Representative Derek Kilmer (WA-06)
Application for Nomination to a U.S. Service Academy
(Please type or print legibly)
Application due by November 17, 2017 at 5:00 p.m. PST

Name: _____ Phone #: _____

Cell#: _____ Email Address: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Congressional District: _____ County: _____

Date of Birth: _____ Gender: _____ U.S. Citizen?

If not, list your country of citizenship: _____

ACADEMICS

Name of High School: _____

High School Address: _____

City: _____ State: _____ Zip Code: _____

GPA: _____ Class Size: _____ Class Rank: _____ Graduation Date: _____

SAT/ACT TEST SCORES

SAT: Total _____ E-BRW _____ Math _____ Reading _____ Analysis _____ Writing _____

ACT: Comp _____ Math _____ Scien _____ STEM _____ Engl _____ Read _____ Writ _____ ELA _____

Name of Hometown Paper: _____

Do you give permission to use your name in a press release if offered admission? _____

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PLEASE RETURN COMPLETE APPLICATION TO:

U.S. REPRESENTATIVE DEREK KILMER
ATTN: Service Academy Nomination
950 Pacific Avenue Suite 1230
Tacoma, WA 98402

Please read before signing:

I have read and understand the information packet explaining the nominating procedure and I am familiar with the requirements. I am a citizen of the United States, or I will have attained citizenship before I enter the Academy. I am a resident of the State of Washington and the Sixth Congressional District. I understand that I must submit all necessary information in one packet by 5:00 p.m. on November 17, 2017 to be considered for a nomination by United States Representative Derek Kilmer.

Signature: _____ Date: _____

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SAT/ACT SCORES

Aside from your grades, your performance on the SAT or ACT is crucial to an academy's selection decision. The academies receive too many applications to judge each one on an entirely subjective basis. Most of what is known comes from your high school grades and standardized test scores. Once your file has been assessed, it will be assigned a scaled score. Without an adequate scaled score, your application will not be considered.

You should register for these tests early in your junior year. This will give you time to re-take the tests if you feel that your initial scores are not reflective of your true potential. Information regarding testing dates may be obtained through your high school counselor.

The Army (West Point, Air Force, and Naval Academies will consider your highest verbal and math scores should you retake the tests, but the Merchant Marine Academy will average your scores.

MEDICAL EXAMINAITON AND PHYSICAL APTITUDE

Medical requirements vary between academies. All candidates must take a Qualifying Medical Exam (QME). Please contact the academies or visit their websites if you have any questions about your eligibility. The Department of Defense Medical Examination Review board (DoDMERB) will schedule the exam and evaluate the results once an admission file has been opened. If DoDMERB finds a disqualifying condition, it is up to the academy whether to issue a waiver or not. It is important to schedule your QME as early as possible to allow time to resolve any potential medical issues. There is no cost to you for the exam.

All of the academies require applicants to pass a Candidate Fitness Assessment (CFA). The purpose of this test is to evaluate your coordination, strength, speed, agility, and physical endurance. You will receive information from the academy as to how the CFA must be conducted and it will be your responsibility to ensure the results are then sent to the academy. It is very important that each applicant maintain a rigorous exercise program in preparation for attending the academies.

It is highly recommended that you have completed your QME and CFA prior to your interview with this office.

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INTERVIEW

The interviews are conducted in either November or December. You will be informed by email of the date and time of your interview. If there are problems with the date and time of your scheduled interview please contact my district office to address any changes that need to be made.

Please don't feel discouraged if you have to request another date and time, just make sure to let the district office know promptly. **We will do Skype interviews when absolutely necessary.**

NOMINATION AND APPOINTMENT DATES

Representative Kilmer will submit his nominations to the academies in December or early January. The academies will notify nominees of an offer of appointment sometime between January and July.

All questions, concerns and requests for assistance must be addressed to the district office point-of-contact Eric Williams. Contact information is below:

Address:

REPRESENTATIVE DEREK KILMER
ATTN: Service Academy Nomination
950 Pacific Avenue Suite 1230
Tacoma, WA 98402

Eric.Williams@mail.house.gov

Phone Number: (253) 272-3515

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ADDITIONAL NOMINATION INFORMATION

In order to be considered for a nomination, a candidate must:

1. Reside in the 6th Congressional District. Applicants whose parents are active-duty military and are stationed in district but have legal addresses in another district or state, should contact the appropriate Congressional office from that area. (You can verify your residency by contacting Rep. Kilmer's office or online at http://www.house.gov.)

2. Be at least 17 years old, and not have passed your 23rd birthday on July 1 of the year of admission.

3. Be a United States citizen.

4. Be unmarried, not pregnant, and have no dependents.

5. Be of excellent moral character.

A competitive candidate will typically exhibit the following qualifications:

1. Minimum SAT scores of 500 in each of the three sections of the test (Mathematics, Critical Reading, and Writing), or minimum ACT scores of 25 in English and 28 in Mathematics, with an average of all four tests at a minimum score of 24.

2. A ranking in the upper 20 percent of his/her class.

3. Notable participation and performance in extracurricular activities, including leadership roles.

4. Excellent health (medical fitness) and physical aptitude.

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NOMINATION PACKAGE REQUIREMENTS

******** DO NOT SUBMIT YOUR PACKAGE UNTIL IT IS COMPLETE ********

☐ 1. Submit all materials organized, legible, and in order of numerical assignment.

☐ 2. Please do not staple any of your paperwork.

☐ 3. **It is the responsibility of the applicant to ensure your package is received in our TACOMA office no later than November 17, 2017 at 5:00pm PST. You are encouraged to call and check the status of your package to make sure all is in order.**

☐ 4. *Interest Form*: The district nomination interest form can be found on my website at http://kilmer.house.gov/services/service-academy-nominations. Please fill this out as soon as you decide you would like to apply for a nomination so my office can keep you informed of upcoming events and deadlines.

☐ 5. **Please be aware that you will not be considered for a nomination to an academy *unless you have also opened a candidate file with that particular academy***. If you have not, please do so before you send a completed packet to one of the district offices.

☐ 6. *High School Transcript*: Sealed and certified; preferably – it is submitted as part of the nomination package. If needed, you may have it forwarded directly from your school.

☐ 7. *First quarter senior grades or Quarter/Semester progress report*: An official print-out from your school's website can fulfill this requirement. If you have graduated high school, you will also need to provide grades/progress report from all higher education institutions you have attended.

☐ 8. *SAT/ACT Scores*: Official Student Score Reports or copies of these sheets are preferred, but website printouts are acceptable if necessary. *Copied information on transcripts provided by your school is not acceptable*. Remember: it is your responsibility to make sure all materials are received on time.

☐ 9. *Resume*: Please do not exceed ONE page in length. You may use any standard resume format that best highlights your particular accomplishments.

☐ 10. *Personal Essay*: This is your best opportunity to provide an inside look into your thoughts, ideas, and goals concerning your possible appointment to an academy and your subsequent service to your country. There is no length requirement. Please address your reasons for attending an academy and your future goals upon graduation.

☐ 11. *Letters of Recommendation*: We require three letters of recommendation. One must be from an invested teacher, guidance counselor, or principal of your high school. Letters of recommendation should be written by individuals who can assess your character, leadership ability, and participation in activities outside of academics. Submit your letters with your complete package in sealed envelopes; please avoid having individuals send their letters of recommendation directly to the office if possible.

☐ 12. *Photo*: Please submit ONE recent photo of yourself no larger than 5x7 inches in size. It doesn't have to be a school photo. You may use this as an additional opportunity to express yourself as an individual or to highlight one of your accomplishments.

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NOMINATION REQUEST PACKAGE CHECKLIST (*Assemble in order*)

Items in **bold** must be included in your submission.

- ☐ 1. Have you filled out Rep. Kilmer's online interest form and registered as a candidate with the academy(ies) you wish to be considered for?
- ☐ **2. Have you completed the Application Form found in this document?**
- ☐ **3. Have you included one photo of yourself no larger than 5x7"?**
- ☐ **4. Have you included your one page resume?**
- ☐ **5. Have you included your personal essay?**
- ☐ **6. Have you included three letters of recommendation? Is one from a school faculty or staff member?**
- ☐ **7. Have you included your high school and/or college transcripts (sealed and certified)?**
- ☐ **8. Have you included your Official Student Score Report (or copies) for your SAT/ACT scores?**
- ☐ **9. Have you included your first quarter senior grades or quarter/semester progress report?**
- ☐ 10. Have you scheduled and/or completed your QME and CFA through the academy (ies) you are applying to?
- ☐ 11. Have you looked into securing nominations from all sources you are qualified to receive them from? Check Academy websites for additional nomination options.
- ☐ 12. The Service Academies are extremely competitive. Have you thought about applying to more than one to give yourself the best opportunity to benefit from what they offer?

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ADMISSIONS OFFICES

United States Military Academy (West Point)
Director of Admissions
United States Military Academy
600 Thayer Road
West Point, NY 10996-9902
(914) 938-4041
http://www.usma.edu/admissions/SitePages/Home.aspx

United States Naval Academy
Office of Admissions
United States Naval Academy
Halsey Field House
52 King George Street
Annapolis, MD 21402-1318
(410) 293-1858
http://www.usna.edu/admissions

United States Air Force Academy
HQ USAFA/RR
2304 Cadet Drive, Suite 2300
USAF Academy, CO 80840
(800) 443-9266
http://www.academyadmissions.com

United States Merchant Marine Academy
300 Steamboat Road
Kings Point, NY 11024-1699
(866) 546-4778
http://www.usmma.edu/admissions

United State Coast Guard Academy
15 Mohegan Avenue
New London, CT 06320-4195
(800) 883-8724
http://www.cga.edu/admissions/
(Note: USCGA does not take Congressional Nominations for appointments)

Candidates interested in attending academies should complete a pre-candidate questionnaire and/or initiate a candidate file to be opened at the academy (or academies) they wish to attend.